

ORDINANCE # 814

AN ORDINANCE AMENDING EXHIBIT E, FEE SCHEDULE OF THE PRINCETON CODE OF ORDINANCES

SECTION 1.

The Council of the City of Princeton hereby ordains that the following additions and amendments to Appendix E of the City Ordinances (Fee Schedule) are established:

The Council of the City of Princeton hereby ordains that the following revision to the fee schedule is established: (red indicates additions and ~~strikethrough~~ indicates deletions.)

Description	Last Amended	2021 fee	2022 Recommended
ADMINISTRATION:			
Appeal Fee Ch. 169.999 Adm Citation	2009	\$ 50.00	\$ 50.00
Appeal Fee – others (to City Council)	2014	\$ 100.00	\$ 100.00
Annexation			\$500
Copies - each page	1992	\$ 0.25	\$ 0.25
Garage Sale Signs	2009	\$ 25.00	\$ 25.00
Large Format Maps (Plotter)	2004	\$ 20.00	\$ 20.00
Notary Fee	1981	\$ 1.00	\$2
Payment Late Fee (90 days overdue)	2018	\$ 30.00	\$ 30.00
Personnel Manual	1997	\$ 10.00	\$ 10.00
Return Check Fee	2002	\$ 30.00	\$ 30.00
Special Assessment Searches	2005	\$ 20.00	\$25
Special Meeting Request			\$250
Vacant Property Registration	2010	\$ 25.00	
AIRPORT			
Hanger Land Lease	2020	.18 sq ft	.18 sq ft
Tie Down area usage more than 10 days	2019	\$16 / week	\$16 / week
BUILDING PERMIT FEES:			
Basement Finish / Remodel		based on value	\$ 300.00
Building Permit Refund	2005	City retains plan check fee	City retains plan check fee
Commercial Permits - All	2016	based on value	based on value
Contractor License Check Fee	1992	\$5.00	\$5.00
Deck Permit		based on value	\$150.00
Demolition of Building, 20,000 sq. ft. or less	2002	\$150.00	\$100.00
Demolition of Building, Greater than 20,000 sq. ft.	2002	\$300.00	\$300.00
Time extension		\$50.00	Removing, under "Permit Extension"
Fireplace	2005	\$50.00**	\$ 65.00
Lawn Irrigation	2014	\$50.00**	\$50.00**
Manufactured Home	2012	\$100.00**	\$100.00**
Manufactured Home Foundation	2012	Permit/plan review	Permit/plan review
Mechanical - residential (A/C, duct work, furnace, Gas Line)	2016	\$ 50.00	\$65.00
Permit Extensions		charge value based ½ permit fee	charge value based ½ permit fee

Plumbing Residential - new home	2005	Base \$50 plus \$10 per fixture over 5**	Base \$50 plus \$10 per fixture over 5**
Plumbing - Residential (Fixture replacements, Water Heater, water Softner)	2005	\$ 50.00	\$ 65.00
Pools – Above Ground	2014	\$50.00**	\$50.00**
Pools – In Ground	2014	based on value	based on value
Re-inspection fee	2005	\$ 50.00	\$ 50.00
Reroof Residential	2014	\$60.00**	\$ 75.00
Residing Residential	2014	\$60.00**	\$ 75.00
Septic (single family dwelling)*	2005	\$100.00**	\$ 150.00
Site Inspection	2005	\$65.00 per hr. (drive time to be included)	\$65.00 per hr. (drive time to be included)
Windows—Commercial		based on value	removing, under "Commercial permits ALL"
Windows and doors (same size) - Residential	2005	\$50.00**	\$ 65.00
Windows and doors (new or changed openings)		based on value	based on value
Work started without a permit	2005	Double permit fee	Double permit fee
<u>CEMETERY</u>			
Crypt Charge	2001	\$ 100.00	\$ 100.00
Graves:			
Adult, City Resident	2010	\$ 500.00	\$ 500.00
Adult, Non-Resident	2010	\$ 750.00	\$ 750.00
Cremains	2001	\$ 150.00	\$ 150.00
Babies (1/2 Adult), City Resident	2001	\$ 200.00	\$ 200.00
Babies (1/2 adult), Non-Resident	2001	\$ 250.00	\$ 250.00
Marker Locating	2015	\$ 25.00	\$ 25.00
Marker Settings:			
Stone Relocation	2018	\$ 600.00	\$ 600.00
Single head/foot marker (1' x 2' stone)	2018	\$ 350.00	\$ 350.00
Double head/foot marker (1' x 4' stone)	2018	\$ 350.00	\$ 350.00
Monument slab Single (1' x 2')	2018	\$ 300.00	\$ 300.00
Monument slab double (1' x 4')	2018	\$ 325.00	\$ 325.00
Monument slab other size	2018	call	call
Opening & Closing:			
Full Adult	2018	\$ 600.00	\$ 600.00
Cremains	2018	\$ 250.00	\$ 250.00
Babies	2001	\$ 175.00	\$ 175.00
Children (casket size under 36")	2014	\$ 300.00	\$ 300.00
Disinter/Reinter	2001	double	double
Burials:			
Full Burial Weekend/Overtime Labor Charge (up to 3 hrs.)	2014	\$ 205.00	\$ 205.00
Full Burial Weekend/Overtime Labor Charge (over 3 hrs.)	2014	+\$55/hr	+\$55/hr
Over 30 minutes from scheduled time	2014	\$55.00	\$55.00

Cremains Weekend/Overtime Labor Charge (up to 2 hrs)	2014	\$205.00	\$205.00
Cremains Weekend/Overtime Labor Charge (over 2 hrs)	2014	+\$55/hr	+\$55/hr
Weekend Add'l PW Labor	2014	+\$55/hr	+\$55/hr
Winter Burials (Full)	2018	\$1,200.00	\$1,200.00
Winter Burials (cremation)	2018	\$600.00	\$600.00
FACILITY FEES			
Civic Center:			
Monday – Thursday- non resident	2015	\$150.00	\$175.00
Monday – Thursday – resident / Civic Organization	2015	\$100.00	\$110.00
Monday - Thursday - Non-Profit with a Non fundraising event			\$30.00
Friday - Sunday – non resident	2015	\$300.00	\$325.00
Friday - Sunday –resident / Civic Organization	2015	\$250.00	\$260.00
Library:	2006	\$15/hr.	\$15/hr.
non-profit groups			\$30/day
Mark Park:			
Shelter Rental Fees	2010	\$50/day	\$ 75.00
Mark Park Softball Field Use:			
Non-Youth Leagues	2018	\$150/season per team	\$150/season per team
Youth Teams			
Princeton School District Child	2018	\$6/person/season	\$6/person/season
Non Princeton School District Child	2018	\$12/person/season	\$12/person/season
Tournaments			
Princeton Based Host Team	2018	\$25/Team	\$25/Team
Non Princeton Based Host Team	2018	\$35/team	\$35/team
Key Deposit/Damage Deposit	2011	\$100.00	\$100.00
Riverside:			
Riverside Park Campground:			
Without electric up to 10 days	2011	\$20/night	\$ 25.00
Without electric > 10 days	2011	\$25/night	\$ 30.00
With electric up to 10 days	2011	\$30/night	\$30/night
With electric > 10 days	2011	\$40/night	\$40/night
Splash Park:	2010	\$4/person/day	\$4/person/day
Splash Park Group Rates	2010	\$65 for 1-45, \$120 for 46- 80, \$150 for 81+	\$65 for 1-45, \$120 for 46-80, \$150 for 81+
LICENSES / SPECIAL EVENTS			
Adult Establishment Fees:			
Annual License Fee	2010	\$10,000 year	\$10,000 year
Initial Investigation Fee	2010	\$ 5,000.00	\$ 5,000.00
Annual License Late Fee	2016	25% of annual fee	25% of annual fee
Circus / Carnival / Entertainment	2014	\$ 100.00	remove, will use Special Event Permit
Dog - Spayed/Neutered (2 yr. license)	1988	\$5 / \$15	\$10
Fireworks - Sale	2008	\$ 50.00	\$50 indoor, \$200 Outdoor / fireworks only

Garbage / Recycling Haulers	1992	\$ 120.00	\$ 250.00
Golf Carts	2002	\$ 25.00	\$ 25.00
Liquor Licenses:			
3.2 % Off-sale Malt Liquor	1988	\$ 100.00	\$ 100.00
3.2% On-Sale Malt Liquor	1988	\$ 200.00	\$ 200.00
3.2% Temporary Malt Liquor	1988	\$25 per day, \$15 if on Fairgrounds	\$25 per day, \$15 if on Fairgrounds
Caterer	2011	\$ 25.00	\$ 25.00
Brew Pub			\$500.00
Brew Pub Off-sale			\$200.00
Brew Pub Sunday			\$200.00
Intoxicating			
On-sale	1988	\$ 2,500.00	\$ 2,500.00
On-sale Sunday	1988	\$ 200.00	\$ 200.00
Temporary	1988	300, \$25 per day if caterer lic.	\$100 per day, \$25 if caterer is licensed
Club License	1988	by # members, current \$500	\$500.00
Microbrewery as Home Occ in R1 & R2	2016	\$ 150.00	\$ 150.00
Non-resident (mobile unit)		\$10/day	\$10/day
Pawn Shop Fees:			
Annual License Fee	2010	\$500/year	\$500/year
Billable Transaction Fee	2010	\$300/mo.	\$300/mo.
Pet Store (Annual)	2014	\$100/ year	\$100/ year
Recycling Facility, Resident (fixed-structure/facility)		\$10/yr.	Removing, site no longer in the City
Special Event permit	2019	\$25.00	\$50
Taxi Cabs	2010	\$60/year/vehicle	\$60/year/vehicle
Tobacco & Electronic Cigarettes (Annual)	2014	\$100.00	\$150.00
Vendor Licenses:			
Peddler/Hawker/Solicitor**	2012	\$250 (annual), \$30 5 cons days, \$50 5 in 3 mo	\$250 (annual), \$30 5 cons days, \$50 5 in 3 mo
Transient Merchant (annual)**	2012	\$250 (annual), \$30 5 cons days, \$50 5 in 3 mo	\$250 (annual), \$30 5 cons days, \$50 5 in 3 mo
Vendors selling food	2012	\$250 (annual), \$30 5 cons days, \$50 5 in 3 mo	\$250 (annual), \$30 5 cons days, \$50 5 in 3 mo
Wireless Facility (Small)	2019	\$175.00 / year (\$150 rental + \$25 Electric)	\$175.00 / year (\$150 rental + \$25 Electric)
FIRE DEPARTMENT:			
Daycare/Foster Care Inspection	2011	\$50.00	\$50.00
Chimney Fire w/ Extension into the house	2016	\$500.00	\$500.00
Chimney Fire w/ NO extension into the house	2016	\$250.00	\$250.00
False Alarms - Commercial	2018	2 per year free, \$150 each thereafter	2 per year free, \$150 each thereafter
False Alarms - Residential	2018	2 per year free, \$150 each thereafter	2 per year free, \$150 each thereafter
Firefighters/EMTs	2010	\$11/hr per FF	\$12/hr per FF
Fire Reports	2003	\$15.00	Per Statute

Grass Fire	2010	\$250.00	Per DNR Contract
Illegal Burning	2016	\$250.00	\$250.00
Knox Box Surface Mount	2021	\$453.00	\$453.00
Knox Box Flush Mount	2021	\$508.00	\$508.00
Loads of Water		\$150 per load	\$150 per load
Responses to motor vehicle accidents	2011	\$300/1st hr.	\$300/1st hr.
With extrication	2015	\$400.00	\$400.00
(or other emergencies involving a motor vehicle within city limits)		\$100/ ea. addtl. hr.	\$100/ ea. addtl. hr.
Safety Trailer rental	2020	\$200/week	\$200/week
Sign / Speed Trailer rental	2020	\$250/week	\$250/week
Structure Burns (requested)		\$500.00	\$500.00
<i>*Structural Training Burns: Permit fees, inspection fees, removal of asbestos and cleanup are the responsibility of the property</i>			
Structure Fire	2010	\$500.00	\$500.00
Supplies Foam – Class A	2014	\$20/gal	\$40/gal
Supplies Foam – Class B AFFF AR	2014	\$30/gal	\$60/gal
Traffic Control	2018	\$250 Hour	\$250 Hour
Vehicle Fire	2010	\$250.00	\$250.00
<i>*Base Charge: For fire runs involving a minimum of time, equipment, and firefighter hours, the City reserves the option of charging a base fee of \$300 to \$500.</i>			
Minimum Standards / Charge for Engine Types	per current DNR Contract		Per Current DNR Contract
LIQUOR DEPARTMENT:			
Fee Keg Deposit - 8 gal.	2004	\$ 50.00	
Tapper Deposit	2004	\$ 75.00	
PLANNING/ZONING DEPARTMENT			
Amendment Request (Zoning, Ordinance, Comprehensive Plan)		\$ 250.00	\$ 300.00
Billboards	2014	\$150.00	\$150.00
City Maps – Large	1983	\$ 2.00	\$ 2.00
City Maps - Small	1983	\$0.50	\$0.50
Other documents based on size	1983		
Comprehensive Plan Book	2011	\$20.00	\$30.00
Conditional Use Permit		\$250.00	moved to "Land Use Permits"
\$50/additional recorded Document			
Eserows:			
Site Plan Reivew	2014	\$ 500.00	\$ 500.00
Conditional use, Interim Use, Vacation, and Variance	2014	\$ 1,000.00	remove, not needed per Mary Lou
Ordinance or Subdivision / Plat	2014	\$ 2,000.00	remove, not needed per Mary Lou
Preliminary Plat (includes final plat & Developers Agreement)	2014	\$2,000	\$2,000
Excavation		\$250.00	\$250 Escrow
Fence Permit (6" and under)	1998	\$25**	\$ 50.00
Fencing (over 6')	2005	\$50.00**	\$ 75.00
Interim Use Permit		\$250.00	moved to "Land Use Permits"

Land Use permits (Conditional Use, Interim Use, Variance)	2001	\$250.00	\$275.00
Additional Recorded Document, \$50 each			
Lot Combination / Lot Split	2006	\$250.00	\$250.00
Park Dedication Fees:			
Residential Zone	2021	\$1,800 per unit	\$1,800 per unit
Commercial/Industrial Zone	2021	\$1,800 for the first acre, \$1,000 for each additional acre	\$1,800 for the first acre, \$1,000 for each additional acre
<i>(if land dedication is included- up to 10% between 3-5 acres; approved by Park Board)</i>			
Plan-Check Fee —			moved to building permit section
Princeton Area Topographical Data	2007	\$25/acre	\$25/acre
Retain Walls over 4'	2005	\$50.00**	\$50.00**
Rezoning	2006	\$ 275.00	\$ 275.00
Signs:			
Wall signs	2014	\$50.00**	\$50.00**
Freestanding Signs	2007	\$100.00**	\$100.00**
Replacement (wall or freestanding)	2014	\$25.00**	\$25.00**
Temporary Signs	2011	\$20.00**	\$20.00**
<i>(Excluding non-profit organizations)</i>			
Site Inspection—Moved to building Inspection section			
Site Plan Reivew			\$500 Escrow
Subdivision Ordinance Book	2002	\$ 20.00	
Subdivision Plats:			
Preliminary	2006	\$250 if >10 lots, \$15 each additional, lot to maximum of \$1000.	\$350 if >10 lots, \$15 each additional, lot to maximum of \$1000. + \$2000 Escrow
Final	202	\$ 200.00	\$ 300.00
Vacations: Street, Alley or Easement	2006	\$ 250.00	\$ 275.00
Variance		\$250, \$50 / Additional recorded document	moved to "Land Use Permits"
POLICE DEPARTMENT			
Accident Reports		Per State Statute	Per State Statute
Animal Impoundment Fee		\$100	Refer to contract
Copy of Videos		Per State Statute	Per State Statute
Court Ordered Breath Tests	2007	\$20/test	\$20/test
Digital Media		Per State Statute	Per State Statute
False Alarms –	2003	3 per year free, \$25 each thereafter	3 per year free, \$25 each thereafter
Fingerprinting	2004	\$5 \$10	\$10.00
Handicap Parking	2006	\$200.00	\$200.00
Not paid within 14 days	2003	\$300.00	\$300.00
Parking Tickets	2002	\$30.00	\$30.00
Not paid within 14 days	2002	\$60.00	\$60.00
Police Reports		Per State Statute	Per State Statute
Photo Processing		Per State Statute	Per State Statute
Special Events - Reserve Officers	2009	\$25/hr.	\$25/hr.

Special Events – Police Officer	2014	\$52/hr.	\$ 72.35
Special Events Holiday – Police Officer			\$85/hr
Storage: (per day)			
Vehicles (including motorcycles & ATVS)	1990	\$10.00	\$10.00
Bicycles	1990	\$0.50	\$0.50
Training Room Rental	2014	\$100.00	Removing, training room not for rental
Administrative Fines			
Abandoned Vehicles	2003	\$50.00	\$50.00
Alcohol in City Park	2003	\$25.00	\$25.00
Animal Complaint	2003	\$25.00	\$25.00
Bike/Skateboard/Rollerblade on Sidewalk	2003	\$25.00	\$25.00
Burning	2003	\$25.00	\$25.00
Curfew	2003	\$25.00	\$25.00
Disturbing the Peace	2003	\$ 50.00	\$ 50.00
Exhibition Driving	2003	\$ 50.00	\$ 50.00
Failure to Drive w/Due Care	2003	\$50.00	\$50.00
Failure to shovel public sidewalk	2003	\$25.00	\$25.00
Failure to yield to pedestrian	2006	\$100.00	\$100.00
Grass and Rank Vegetation	2003	\$25.00	\$25.00
Illegal Fireworks	2003	\$25.00	\$25.00
Junk Vehicles	2003	\$25.00	\$25.00
Loitering	2003	\$25.00	\$25.00
Motor Vehicles on Public Land	2003	\$50.00	\$50.00
Parking Violation – Handicapped	2006	\$200.00	\$200.00
Parking Violations (except handicapped)	2003	\$30.00	\$30.00
Public Nuisance	2003	\$50.00	\$50.00
Rummage Sale Violations	2004	25/day	25/day
Shoplifting	2003	\$25.00	\$25.00
Snowmobiles/ATV	2005	\$580.00	\$580.00
Tobacco - Sale of tobacco products to a person under age 18 : 21			
<u>by a Business</u>			
First offense	2006	\$75.00	\$75.00
Second offense within 24 months	2006	\$200.00	\$200.00
Third offense within 24 months	2006	250.00*	250.00*
(* plus cigarette license suspended for no less than seven days)			
<u>by an Individual</u>		\$ 50.00	\$ 50.00
Unlawful purchase, possession and/or use of tobacco products by a person under age 18 : 21	2006	\$30.00	\$30.00
Transient Merchants	2003	\$25.00	\$25.00
Trespassing in City Park	2003	\$25.00	\$25.00
Zoning Violation - various	2003	\$25.00	\$25.00
PUBLIC WORKS			
Barricades	1983	\$1/day	\$2
Blacktop	2010	\$4.75/sq. ft.	\$ 6.50
Blade (with operator)	2018	\$150/hr. ***	\$ 160.00
Bucket Truck (with operator)	2020	\$205/hr	\$ 210.00

Chain saws (with operator)	2018	\$50.50/hr.***	\$	53.00
Chipper				\$110/hr
Compressor (with operator)	2014	\$58/hr	\$	60.00
Digging Deposit	2011	\$2,000		\$2000 / or \$10,000 Bond
Dump truck/Sander (with operator) (\$75 min.)	2018	\$128/hr***	\$	130.00
Dump trucks (with operator)	2018	\$94/hr.***	\$	96.00
Dump trucks with plows (with operator)	2018	\$128/hr.***	\$	130.00
Electric Jackhammer	2018	\$30/hr.		\$31
Flashers	1983	\$1/day		\$2
Gas Auger (with operator)	2018	\$43.50/hr.***	\$	45.00
Generator	2019	\$275/day (8 hrs)	\$	280.00
Labor	2018	\$41/hr.***	\$	45.00
Lawn Mowers (with operator)(30 min. min.)	2018	\$54.50/hr.***	\$	56.00
Loader (with operator)	2018	\$145/hr.***	\$	148.00
Overtime Labor	2018	***Add \$17.50 to applicable rates		***add \$22.50 to applicable rates
Paint Sprayer (with operator)	2018	\$48/hr	\$	50.00
paint		Actual Cost + 10%		Actual Cost + 10%
Pickup Trucks	2018	\$1.00/mi.	\$	1.25
Rubber Tire Roller (with operator)	2018	\$85/hr.***	\$	90.00
Quad-Axle Dump truck (with operator)	2018	\$105/hr	\$	115.00
Mixed Winter Sand (limit 1 yd/trip)	2018	\$58/yd.	\$	62.00
Class 5	2018	\$18/yd.	\$	20.00
Sewer Rodder (with operator)	2018	\$75/hr.***	\$	78.00
Sewer Jetter/Vacuum (with operator)	2018	\$225/hr.***	\$	235.00
Sewer Camera (2 men)	2018	\$120/hr.***	\$	125.00
Signs & Posts		Actual Cost + 10%		Actual Cost + 10%
Skid Steer (with operator)	2018	\$88/hr***	\$	90.00
Small Sweeper (with operator)	2018	\$88/hr***	\$	90.00
Street Sweeper (with operator)	2018	\$110/hr.***	\$	120.00
Steel Roller (with operator)	2018	\$53/hr.***	\$	55.00
Submersible Pump	2018	\$75/day	\$	77.00
Tractor (with operator)	2018	\$78/hr	\$	80.00
Tractor/Backhoe	2018	\$94/hr.***	\$	96.00
Bidirectional Tractor/Snow thrower (w/	2018	\$170/hr.***	\$	175.00
Bidirectional Tractor/mowers (w/ operator)	2018	\$170/hr.***	\$	175.00
Tractor with mower (with operator)	2018	\$83/hr.***	\$	85.00
Traffic Cones (2)	1983	\$1/day	\$	2.00
Trimmer				\$110/hr
SEWER				
Biochemical Oxygen Demand (CBOD5)	2012	\$0.95 per pound		\$0.95 per pound
Total Kjeldahl Nitrogen (TKN)	2012	\$0.45 per pound		\$0.45 per pound
Total Phosphorus (TP)	2012	\$19.38 per pound		\$19.38 per pound
Total Suspended Solids (TSS)	2012	\$ 1.97 per pound		\$ 1.97 per pound
Foreign Sludge processing		3¢ per gallon		3¢ per gallon

<u>Sewer and Water Access Fees</u>			
Standard Fee - sewer	2011	\$10.50 / 1,000 gallons	\$11.00 / 1,000 gallons
Haul In Sewer Disposal (with prior Wastewater Manager Approval)	2019	\$20 per 1,000 gallon	\$40 per 1000 gallons
Sewer Availability Charge (SAC)	2017		
1" Service Line		\$2,100.00	\$2,100.00
1½" Service Line		\$3,150.00	\$3,150.00
2" Service Line		\$4,200.00	\$4,200.00
4" Service Line		\$8,400.00	\$8,400.00
6" Service Line		\$12,600.00	\$12,600.00
8" Service Line		\$16,800.00	\$16,800.00
10" Service Line		\$21,000.00	\$21,000.00
12" Service Line		\$25,200.00	\$25,200.00
Water Availability Charge (WAC)	2017		
1" Service Line		\$2,000.00	\$2,000.00
1½" Service Line		\$3,000.00	\$3,000.00
2" Service Line		\$4,000.00	\$4,000.00
4" Service Line		\$8,000.00	\$8,000.00
6" Service Line		\$12,000.00	\$12,000.00
8" Service Line		\$16,000.00	\$16,000.00
10" Service Line		\$20,000.00	\$20,000.00
12" Service Line		\$24,000.00	\$24,000.00
<u>Sewer and Water Trunk Fees</u>			
Sewer Trunk Fee		\$5,105 per acre**	\$5,105 per acre**
Water Trunk Fee		\$3,187 per acre**	\$3,187 per acre**
<u>Stormwater Utility Fee</u>			
Stormwater Utility Fee Residential Fee	2009	\$1.89 per month	\$1.89 per month
Commercial Fee			

SECTION 2. EFFECTIVE DATE. this ordinance of the City of Princeton shall be effective upon its approval and summary publication which shall read as follows:

Ordinance #xxx amends Appendix E Fee Schedule of the City of Princeton's Ordinances by reorganizing the fee schedule, and changing various fees in regard to building permits, planning, public works, licenses, parks, etc. copy of the ordinance is available for inspection at the Princeton City Hall 705 Second Street North; Princeton MN 55371.

763-380-2040

ADOPTED by the City Council this 27nd day of December, 2018.

ATTEST:

Thom Walker; Mayor

Shawna Jenkins Tadych; City Clerk

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